

**Minutes
Meeting of the Board of Directors
October 24, 2011**

- I. Call to Order and Flag Salute**
Chair Mark Lovelace called the meeting to order at 6:30 p.m.
Present: Nancy Koke for Kristina Combs, Julie Fulkerson, Tyler Holmes, Mark Lovelace, Ken Mierzwa, Mike Newman, John Rogers, Tom Ross, Bruce Rupp, Frank Scolari, Alex Stillman, Helen Edwards for Bill Wennerholm, Mike Wilson
Absent: Dendra Dengler, Bud Leonard, Mike Losey, Sherman Schapiro
Guests: Jacqueline Debets, Mark Wetzel
Staff Present: Gregg Foster, Bonnie Smoller
- II. Approval of Agenda and Minutes**
There was a correction made to the minutes of Sep. 26, 2011. Item XI, Closed Session, will be corrected to reflect the subcommittee that was formed during the session.
M/S/P: Scolari/Newman to approve the agenda and corrected minutes of September 26, 2011. Motion passed unanimously.
- III. Financial Reports**
M/S/P: Rupp/Holmes to approve acceptance of the financial reports for September 30, 2011. Motion passed unanimously.
- IV. Reports**
A. Loan Portfolio Report: September 30, 2011; no action needed
B. Executive Director Report: no action needed
C. Executive minutes of August 15 and September 26, 2011 will be emailed to board members.
- V. Public Input – for non agenda items**
None
- VI. Program: Jacqueline Debets, Humboldt County Economic Development Coordinator: Overview of the Comprehensive Economic Development Strategy Update Process:** Ms. Debets presented facts about the CEDS update process so far and the evaluation process that will take place in 2012. The board directed staff to communicate, to Ms. Debets, the RREDC's board's desire to participate in the CEDS update process.
- VII. Old Business**
A. **Discussion of the RREDC/HSU Aviation Economic Impact and Development Strategy:** A handout was distributed introducing the RFP (request for proposals) for consultants in the assessment of the current Humboldt County aviation system. The RFP will be sent once agreement on a scope of work is agreed to by HSU/RREDC and the County Aviation Division.
- VIII. New Business**
A. **Presentation of the 2010 Draft Agency Audit:** Mark Wetzel, CPA, David L. Moonie Co. presented the draft FY 2010-2011 audit. The final audit will be adopted at the January 23, 2012 board meeting.

- B. Letter of Support of Port of Humboldt-California Intermodal Marine Highway Access Enhancement Project:** The purpose of the Tiger III grant would be to fund projects that would increase transportation efficiencies and improve the local economy, specifically, the purchase of a mobile container loader.
M/S/P: Rupp/Fulkerson to authorize staff to write a letter of support on behalf of the Humboldt Bay Harbor, Recreation & Conservation District's application for a U.S. Dept. of Transportation Tiger III grant. Motion passed unanimously.
- C. Discussion of Addition of Scotia Community Services District to Joint Powers Authority:** In September 2011 the formation of the Scotia Community Services District was approved. As a CSD it is eligible to be part of the Joint Powers Authority/RREDC. **M/S/P: Fulkerson/Stillman to authorize staff to send a letter to Scotia CSD to introduce the subject of becoming part of the JPA.** Motion passed unanimously.
- D. Discussion of Scheduling November and December Board Meetings:** The Thanksgiving and Christmas holidays make it hard to get a quorum for meetings. **M/S/P: Rupp/Stillman: moved to cancel the November and December board meetings.** Motion passed unanimously.
- IX. Closed Session: LABOR NEGOTIATIONS: Negotiation of salary and benefits for executive director pursuant to section. 54957.6:** At 8:14 p.m. the group went into closed session.
At 8:22 p.m. they reconvened in open session. **M/S/P: Newman/Rupp to renew the contract with the executive director, Gregg Foster, for a two year term with a 3% raise in compensation starting July 1, 2011.** Motion passed unanimously.
- X. Member Reports/Updates**
Reporting were the Humboldt Municipal Water District, City of Arcata, Orick CSD and County of Humboldt.
- XI. Adjourn**
The meeting adjourned at 8:23 p.m.

Respectfully submitted:

Bonnie Smoller, recorder

Mark Lovelace, Chair

