

**Minutes
Regular Meeting of the
RREDC Board of Directors
July 30, 2009**

I. Call to Order and Flag Salute

Chair Sherman Schapiro called the meeting to order at 5:30 p.m. A quorum was present.

II. Roll Call

Present: Linda Atkins, Helen Edwards, Julie Fulkerson, Tyler Holmes, Charles McDaniels, Ken Mierzwa, John Rogers, Bruce Rupp, Sherman Schapiro, Frank Scolari, Mike Wilson, Ken Zanzi

Alternates Present: Shane Brinton for Alex Stillman

Absent: Kristina Combs, Jill Duffy, Melissa Marks, Tom Ross

Guests: Gregg Foster

Staff Present: Laurie Forman, Virginia Fisher, Bonnie Smoller

III. Approval of Agenda and Minutes

The agenda for July 30, 2009 was approved as presented. **M/S/P: Edwards/Wilson**

The minutes of June 22, 2009 were approved as written. **M/S/P: Wilson/Atkins**

IV. Financial Reports

A. Agency-wide Financial Reports: June 30, 2009

It was requested to have a comparison of budget to actual accounts. The reports were approved as submitted. **M/S/P: Edwards/Brinton**

B. Loan Portfolio Report: June 30, 2009: An error in the loan portfolio comparison was discovered after the packet had been sent. A corrected version of the comparison was given to the group. No action taken.

C. Loan Recovery Report: no action taken.

- V. A. Closed Session: PUBLIC EMPLOYEE APPOINTMENT:** Title: Interim Executive Director; Title: Permanent Executive Director; with respect to every item of business to be discussed in closed session pursuant to California Government Code subdivision (f) of Section 54957.6
As there was no discussion regarding this item, no session was needed.

- VI. A. Reconvene in Open Session:** In July Gregg Foster accepted the position of Executive Director. The Executive Committee, at their July 30, 2009 meeting, unanimously accepted and approved hiring Foster under the terms of the employment agreement.
It was moved to accept the employment agreement between RREDC and Mr. Foster. **M/S/P: Edwards/Atkins**

VII. Public Input – for non-agenda items

None

VIII. Correspondence

None

IX. Old Business

A. Report and Recommendation from Audit Committee re RFP's for Auditing Services

The recommendation from the Audit Committee is: 1) to retain the services of David L. Moonie Co. to audit fiscal year (FY) 2008/2009 (one year), and 2) send another round of request-for-proposals to accounting firms in November 2009 for services beginning with FY 2009/2010.

The Executive Committee unanimously approved this recommendation at their July 30, 2009 meeting.

A motion was made to approve the Audit Committee recommendation as presented. **M/S/P:**

Rupp/Wilson

X. New Business

A. Adoption of Resolution Authorizing Selection of Candidates for the Board of Directors of the Special Districts Risk Management Authority (SDRMA):

As a member of SDRMA, RREDC is asked to select up to four (4) candidates for the SDRMA election of officers. The ballots are due on September 10, 2009. To allow time to research the qualifications of the candidates it was asked that this item on the August 24 agenda. No action taken.

B. Approval of Extended Contract with Mead & Hunt Inc.: Mead & Hunt, aviation consultants, have worked with RREDC since the beginning of the Delta Airlines project. The original contract between RREDC and Mead & Hunt was completed in July 2009.

It is expected that their services will continue to be needed as the first project ends and the second phase (retaining Delta service in 2010) begins.

Mead & Hunt has proposed a contract for additional services not to exceed \$6000. Services would be performed on an as needed basis.

As this project is a joint effort of RREDC and the County of Humboldt Aviation Division it was suggested that the cost of any work done by Mead & Hunt be shared equally by RREDC and the County.

A motion was made to approve the contract with Mead & Hunt for services not to exceed \$6000, with the understanding that such work will not be undertaken unless the County of Humboldt agrees to pay for half the cost of the services. Any exception to this condition would need to be approved by the RREDC Board of Directors. **M/S/P: Rupp/Edwards**

C. Discussion of Board Goals and Priorities: The focus of the August board meeting will be to review the history of RREDC, its authorities (JPA) and operating requirements under EDA, in order to come to a common understanding of the organization and its purpose. Items cited as immediate needs are an employee manual update and review of the lease and subleases for 520 and 530 E Street. There is interest in having a special one-day board session for an in-depth discussion of the goals and future of RREDC.

XI. Adjourn

The meeting was adjourned at 6:30 p.m. **M/S/P: Rupp/Edwards**

Respectfully submitted,

Bonnie Smoller

Sherman Schapiro, Chair